



# 2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant: <u>20140339</u>

\$25,000

## Organization / Agency Information

<b>Organization/Agency Name:</b> Riverside Arts Council <span style="margin-left: 100px;">294</span>		
<b>Physical Address:</b> 3700 6 <sup>th</sup> Street		<b>City/State/Zip</b> Riverside, CA 92506
<b>Mailing Address:</b> PO Box 1662		<b>City/State/Zip</b> Riverside, CA 92502
<b>CEO or Director:</b> Patrick Brien		<b>Title:</b> Executive Director
<b>Phone:</b> (951) 680-1345	<b>Fax:</b> (951) 680-1348	<b>Email:</b> pbrien@riversideartscouncil.org
<b>Contact Person:</b> Patrick Brien		<b>Title:</b> Executive Director
<b>Phone:</b> (951) 680-1345	<b>Fax:</b> (951) 680-1348	<b>Email:</b> pbrien@riversideartscouncil.org
<b>Web Site Address:</b> www.RiversideArtsCouncil.org		<b>Tax ID:</b> 95-3265946

## Program / Grant Information

**Interest Area:** Health Environment Animal Protection Education Human Dignity

<b>Program / Project Name:</b> Arts and Minds: Gang Prevention Through Arts Education		
<b>Amount of Grant Requested:</b> \$25,000	<b>Total Organization Budget:</b> \$642,434	<b>Percentage of Organization's Total Budget used for Administration:</b> 25% <span style="margin-left: 20px;">17%</span>
<b>Purpose of Grant Request (one sentence):</b> Working with at-risk youth in schools throughout Riverside County using our award-winning, standards-based arts education program as a gang prevention tool.		

## Signatures

<b>Board President / Chair: (please print)</b> Andrea Palagi	<b>Title:</b> Board Chair
<b>Signature:</b> 	<b>Date:</b> 3-31-14
<b>CEO / Director: (please print)</b> Patrick Brien	<b>Title:</b> Executive Director
<b>Signature:</b> 	<b>Date:</b> 3/31/14

## **2014 S.L. Gimbel Foundation Fund APPLICATION**

Please provide the following information by answering all questions (I to IV) in **TWO (2)** typed pages. Please be thorough, clear, specific, and concise.

### **I. Organization Background; Target Population:**

- A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?
- B) What are some of your past organizational accomplishments (last three years)?
- C) What are some of your current programs and activities? Describe your target population. Include populations and geographic locations served.

### **II. Project Information:**

- A) Statement of Need
  - 1. Specify the community need you want to address and are seeking funds for.
- B) Project Goal, Objectives and Methodology
  - 1. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project?
  - 2. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. What are the specific activities you will undertake to meet your goal? What is your timeline for implementing the project?
  - 3. Who will this grant serve? How many will be reached? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals. Include a detailed list of activities and number of participants for each activity.
  - 4. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers?
- C) Project Outcomes and Evaluation
  - 1. What are the key anticipated outcomes of the project and impact on participants?
  - 2. How will you know if you have achieved the expected outcomes?
  - 3. How will progress towards the objectives be tracked and outcomes measured?
- D) How will you use the grant funds?

### **III. Project Future**

- A) Explain how you will support this project after the grant performance period.

### **IV. Governance and Executive Leadership**

- A) Describe your board of directors and the role it plays in the organization. How does the board of directors and executive director work together? How does the board of directors make decisions? What committees exist within your board of directors?

**VI. Application submission check list:**

<p><b><u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u></b></p>	<p><b><u>Submit ONE (1) Copy:</u></b></p>
<p>Completed Grant Application Form (cover sheet, narrative (2 pages maximum) and budget page</p>	<p>A copy of your current 501(c)(3) letter from the IRS</p>
<p>A list of your Board members and their affiliations</p>	<p>A copy of your most recent year-end financial statements (audited if available)</p>
<p>Your 2014 operating budget</p>	
<p>For past grantees, a copy of your most recent final report.</p>	

## 2014 S.L. Gimbel Foundation Fund APPLICATION

### **I. Organization/Agency Background:**

#### *A) What is the history, mission and purpose of your organization?*

The Riverside Arts Council (RAC) is a private, non-profit corporation whose mission is "to provide, develop, support and sustain the arts." A state-local partner of the California Arts Council, RAC is ranked by them as among the top three local arts agencies in the State. Established in 1977, it is Riverside County's central source for arts-related services, information, education and outreach. Connecting artists and arts organizations within this ever-expanding region, RAC encourages the advancement, participation and integration of visual, literary and performing arts into the fabric of the communities it serves. Programs range from arts education, exhibitions, technical assistance and networking to neighborhood revitalization, outreach and collaborative projects.

#### *B) What are some of your past organizational accomplishments (last three years)?*

Finding that the workshop setting is becoming less effective for its technical assistance programs, RAC has begun doing more one-on-one consulting. While this is time consuming, the results are profound. In past years, RAC would select one or two organizations for intensive assistance. In 2012, this number had grown to 27. An example of the effectiveness of this method is Raincross Chorale, which had traditionally scored low in their applications for the City Arts and Culture grant. They had, in fact, resisted RAC's urgings to take advantage of offered assistance. In 2012, they finally accepted. After a six hour session with their board member who was writing the application (which was due the following day), they wound up receiving their highest score and funding recommendation from the review panel. Since then, RAC's Executive Director has led them in a strategic planning session. Their audiences have expanded, as has both their earned and unearned income. RAC coordinates the monthly Artswalk on First Thursdays in downtown Riverside. Two years ago, unaffiliated artists began setting up on the sidewalks during the event. Rather than wait to see these rapidly expanding vendors run off by the police, RAC stepped in with the support of the Riverside Downtown Partnership and City of Riverside. RAC now operates an artist vendor lot, bringing them under its business license. Even with strict guidelines, more than 70 artists set up monthly. This has led to RAC setting up a monthly arts walk at Corona's Dos Lagos shopping center. RAC has also been instrumental in the creation of the Long Night of Arts Innovation, serving as the fiscal sponsor for the City of Riverside. This blend of the arts and industry features more than 100 presentations in downtown. RAC also served as the fiscal sponsor and assisted with the 2013 Day of the Dead festival, which attracted 16,000 people.

#### *C) What are some of your current programs and activities?*

Programs include **technical assistance** in grantwriting, marketing, board development, programming, social media and strategic planning through workshops and private consultations; curation of **Artscape**, a biannual exhibit in the Riverside County Administrative Center that features up to 20 artists from throughout Riverside County; **regranting** of Riverside's City Arts and Cultural grant funds (\$280,000) and RAC's own Community Arts Partnership grant (\$23,000); **communication** that includes a weekly email blast that goes out to 115,000 subscribers, InlandArts.com, and a weekly Artist Spotlight column in the Press Enterprise; and Arts and Minds **arts education** programming at 27 schools in Riverside Unified School Districts.

### **II. Project Information:**

#### *A) Statement of Need*

In response to a growing gang presence (County-wide, at least 233 separate criminal street gangs comprised of approximately 8,000 members have been identified by Riverside County law enforcement.), the RAC entered into a partnership with Project Safe Neighborhoods, the Riverside County District Attorney's Gang Task Force in 2005. A natural extension of its already successful arts education programming, RAC's anti-gang programs bring professional artists to schools and community centers, impacting the lives of at-risk youth by offering them alternatives to destructive behavior patterns and providing valuable life skills. Dr. Shirley Brice Heath of Stanford University completed a 10-year national study, *Imaginative Actuality: Learning in the Arts During Nonschool Hours*, based on the records of 30,000 young people participating in non-school youth programs of various types in urban areas where students were more likely to come from families on welfare or single parent homes. The study looked at the unique aspect of the arts programs: peer critique and its contribution to fluency in language and self-confidence. At-risk young people who participated in intensive arts programs after school stood out as being four times more likely to win an academic award such as being named to the honor roll; eight times more likely to receive a community service award; and three times more likely to win a school attendance award. Gimbel Foundation funds would provide a much-needed boost to RAC's efforts to reach even more deeply into the region and into each school site. The impact upon children has the opportunity through Gimbel to be quite profound. Mead Valley Unified School District is home to Manuel Real Elementary, which credits RAC's arts education program with

contributing to the historically low-performing school's 147-point jump in its Academic Performance Index scores and positive changes in school and neighborhood culture.

*B) Project Goal, Objectives and Methodology*

By using a health and human services model to serve youth and their families through the arts, this program builds upon RAC's previous efforts which were supported by the Gimbel Foundation, doing two separate programs in five different schools for two 10 week sessions beginning in September 2014 and running through June 2015. Using the arts as an empowerment and skill-building tool, the project goal is to help at-risk youth to continue their education; become involved in the community; gain respect for others and themselves; see a project through to completion; and to inspire family involvement. In addition, the collaborative and communicative elements built into the specific disciplines selected for each unit offer the opportunity to teach workplace skills such as communication, collaboration and critical thinking. The resulting sense of self-esteem will reduce the need to find a sense of belonging through gang activity.

*2. State up to three objectives.*

The project's objectives are to: **(1)** Offer twenty residencies at Nicolet Middle School in Banning, Monte Vista Middle School in San Jacinto, Vista Verde Middle School in Moreno Valley, Mead Valley Elementary in Perris and Terra Cotta Middle School in Lake Elsinore. The programs will focus on Mixed Media Visual Art, Songwriting, Printmaking, Anime and Theatre with each workshop taking place over a 10-week period and each session lasting two hours. **(2)** Present twenty culminating activities. **(3)** Impact the majority of each school's student body through culminating activities.

*3. Who will this grant serve?*

These are low-income youth at risk of becoming involved with gangs. The schools are identified as such by their majority participation in the free or reduced lunch program. Children from families with incomes at or below 130 percent of the poverty level are eligible for free meals. Those with incomes between 130 percent and 185 percent of the poverty level are eligible for reduced price meals, for which students can be charged no more than 40 cents. (130 percent of the poverty level is \$28,665 for a family of four; 185 percent is \$40,793.) Student bodies include Hispanic populations up to 79%.

*4. How does this project relate to other existing projects in the community?*

While there are several agencies and institutions offering arts education programming, no one is reaching as far into this at-risk population.

*C) Project Outcomes and Evaluation*

The project will be evaluated through before and after surveys of both participants and their teachers. RAC staff will conduct site visits and monitor attendance through an ongoing reporting process with the contracted artists. Acquired skills, both social and arts-related, will be evaluated in conjunction with school staff. By the end of the project, we hope to accomplish the following: **(1)** Participants will demonstrate a 25% increase in school attendance and **(2)** a 25% decrease in police contact, compared to the six-month period prior to program enrollment. **(3)** 100% of the participants finish.

*D) How will you use the grant funds?*

Grant funds will be used to cover teaching artists and other program costs.

### **III. Project Future**

*A) Explain how you will support this project after the grant performance period.*

This project has been active since 2005 and will continue through seeking additional grant funding from sources such as the National Endowment for the Arts, Target, Carpenter Foundation, Bank of America, Union Pacific and others. Beyond these traditional sources, however, RAC is seeking to develop more earned income possibilities to go along with the traditional unearned methods. Many members of the RAC Board, as well as the Executive Director, are extremely skilled at producing large events, which will be looked upon for additional support for this program. Recent earned income fundraisers have included the Human Roast House haunt attraction, a food truck festival and a micro brew festival.

### **IV. Governance and Executive Leadership**

RAC's Board of Directors sets policy and has as its primary goal to raise funds. The Executive Director, who serves as the Secretary of the Board, is an integral part of establishing goals and policies. The face of the organization is the Executive Director, as he represents RAC throughout the community, region, state and country (through his involvement in such nationwide organizations as Americans for the Arts). The only standing committee is Finance, although ad-hoc committees are formed as necessary, such as for the Mayor's Celebration for Arts and Innovation, formerly known as the Mayor's Ball for the Arts.

## 2014 S.L. Gimbel Foundation APPLICATION

### V. Project Budget

- A) Please provide a detailed line-item budget for your project by completing the table below.  
Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Teaching Artists	\$45/hr x 20 hrs per session = \$900 5 locations per session = \$4,500 2 sessions per location = \$9,000 Spring & Fall semesters = \$18,000			\$18,000	\$18,000
Supplies	Canvas, paint, brushes, paper, pencils, pastels, photocopies, clay, etc. \$200 per session x 20 total sessions = \$4,000	\$2,000		\$2,000	\$4,000
Program Manager	Preliminary work with Principals/Site Coordinators; artist selection and supervision; curriculum design and supervision; site visits; evaluations	\$3,000		\$5,000	\$8,000
School Staff	Room monitors @ approx. \$15/hr x 400 total hours = \$6,000 Site Coordinators = \$5,500 Principals and other staff = \$2,500		\$14,000 (in kind)		\$14,000
School Facilities	Custodial, utilities		\$500		\$500
RAC Staff	Admin Asst/ Bookkeeper: 10% of \$17,680=\$1,768 Executive Director: 5% of \$65,000=\$3,250	\$5,018			\$5,018
RAC Admin.	Phones, photocopies, school administrative fees (background, etc.)	\$500			\$500
<b>TOTALS:</b>		\$10,518	\$14,500	\$25,000	\$50,018

**VI. Sources of Funding:** Please list your current sources of funding and amounts.

*Secured/Awarded*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>
National Endowment for the Arts: Government	\$10,000

*Pending*

<b>Name of Funder: Foundation, Corporation, Government</b>	<b>Amount</b>	<b>Decision Date</b>
Carpenter Foundation: Foundation	\$10,000	June 2014
Target Corporation: Corporation	\$1,500	June 2014
Union Pacific: Corporation	\$5,000	July 2014

## VII. Financial Analysis

**Agency Name:** Riverside Arts Council

**Most Current Fiscal Year (Dates):** From 07/01/2012 To: 06/30/2013

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

**Program to Total Expenses Ratio:** Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$498,761	\$599,636	83.2%

990: Part IX, Column B, Line 25      990: Part IX, Column A, Line 25

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization's <u>Current</u> Total Budget used for Administration (from cover page)	Differential
16.8 %	25%	8.2%

If the differential is above (+) or below (-) 10%, provide an explanation: The differential is strictly due to our estimating high on administrative costs. The true percentage will be much closer to 16.8% than 25%.

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$95,856	\$3,240	13,349	7.4

### Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$83,097	\$67,226

**Notes:** The 990 figures above are from our most recent filing (2011-12). Other figures are taken from our most recent audited financial statement (2012-13). After struggling through lean years during the downturn, we have emerged healthier and look to maintain a surplus of net assets.

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$4,997	0.784	Program Fees	\$132,765	20.82
Fundraising/Special Events	\$69,822	10.95	Interest Income	\$500	0.0784
Corp/Foundation Grants	\$40,000	6.273	Other:	\$88,566	13.89
Government Grants	\$301,000	47.2	Other:	\$	

**Notes:**



**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21	291,750	291,750		
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	126,336	101,064	12,636	12,636
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	10,111	8,089	1,011	1,011
10 Payroll taxes	10,732	8,586	1,073	1,073
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	2,200		2,200	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other	64,942	64,942		
12 Advertising and promotion	3,957	395		3,562
13 Office expenses	10,270		10,270	
14 Information technology	4,455	3,563	446	446
15 Royalties				
16 Occupancy	11,703		11,703	
17 Travel	1,246		1,246	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	573	11	562	
20 Interest	2,735		2,735	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	1,590	1,590		
23 Insurance	4,491	2,467	1,244	780
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Other	42,872	8,165	31,596	3,111
b Exhibition expenses	6,021	6,021		
c Supplies	3,652	2,118		1,534
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	599,636	498,761	76,722	24,153
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

## **Riverside Arts Council**

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### *Board of Directors*

Patrick Brien, *Secretary*  
Executive Director  
Riverside Arts Council

Dr. Stephen Cullenberg  
Dean, College of Humanities, Arts and  
Social Sciences  
UC Riverside

Margery Haupt  
Arts and Cultural Affairs Manager  
City of Riverside

Michael Marlatt  
Senior Partner  
Thompson and Colgate

Beatriz Mejia-Krumbein  
Chair, Art Department  
La Sierra University

Carrie Miller, *Treasurer*  
CPA  
Roorda, Piquet and Bessee, Inc.

Heather D. Nichols  
Vice-President  
First Enterprise Business Bank

Andrea Palagi, *Chair*  
Owner  
Mario's Place

Ernest Siva  
Founder  
Dorothy Ramon Learning Center

Sarah Smith  
Realtor  
Coldwell Banker

David St. Pierre, *Immediate Past Chair*  
Downtown Riverside Business Owner

Dwight Tate  
Senior Financial Advisor  
Waddell and Reid

Mark Wyatt  
Vice-President Marketing/Communications  
California Baptist University

	<u>Income</u>	<u>Budget July 2013 – June 2014</u>
<b>4000</b>	<b>Fundraising</b>	
<b>4010</b>	<b>Contributions</b>	
<b>4011</b>	Corporate	350.00
<b>4012</b>	Individual	250.00
	Board Obligations	10,000.00
<b>4150</b>	Ticket Sales Other	10,000.00
	<b>Subtotal</b>	<b>20,600.00</b>
<b>4200</b>	<b>Mayor's Ball</b>	
<b>4201</b>	Sponsorship	50,000.00
<b>4240</b>	Opportunity Drawing	6,000.00
<b>4250</b>	Beverage Sales	5,000.00
<b>4260</b>	Table/Ticket Sales	15,000.00
<b>4280</b>	Silent Auction	5,500.00
	Live Auction	2,500.00
	Advertising Revenue	2,500.00
	<b>Subtotal</b>	<b>86,500.00</b>
<b>4300</b>	<b>Programs</b>	
<b>4301</b>	Artist Fee Income	72,000.00
<b>4302</b>	Program Supplies Income	3,100.00
	<b>Subtotal</b>	<b>75,100.00</b>
<b>4500</b>	<b>Grants</b>	
<b>4501</b>	City of Riverside	280,000.00
<b>4502</b>	<i>Cal. Arts Council</i>	14,000.00
<b>4523</b>	<i>Other Grants</i>	30,000.00
	<b>Subtotal</b>	<b>324,000.00</b>
	<b>Administrative</b>	
<b>4650</b>	Fiscal Receiver Income	100,000.00
<b>4670</b>	Other Reimbursements	150.00
<b>4700</b>	Interest	200.00
<b>4810</b>	Professional Services	104,335.00
<b>4820</b>	Other Services	275.00
<b>4850</b>	Exhibition Income	45,000.00
	<b>Subtotal</b>	<b>249,960.00</b>
	<b>Total Income</b>	<b>756,160.00</b>

	Expense	July 2013 - June 2014
5000	<b>Compensation and Related</b>	
5010	Salaries	136,899.63
5040	Fringe Benefits	13,500.00
5050	Insurance -- Work.Comp	2,000.00
5060	Payroll Taxes	12,100.00
	<b>Total Compensation and Rel.</b>	<b>164,499.63</b>
5100	<b>Fundraising and Program</b>	
5100	Fundraising and Program	
5155	Decorations Expense	1,500.00
5180	Supplies and Materials	3,000.00
5185	Event Services Costs	3,000.00
5190	Facility/Program Rental	0.00
	<b>Subtotal Other Fund/Prog</b>	<b>7,500.00</b>
5200	<b>Mayor's Ball</b>	
5220	Silent Auction Expense	500.00
5255	Decorations Expense	750.00
5290	Facility/Program Rentals	6,500.00
5420	Concessions and Catering	1,000.00
5422	Beverage Costs	800.00
5523	Opportunity Drawing	100.00
	Entertainment	1,500.00
	Photography	500.00
	Printing and Office	2,000.00
	<b>Subtotal Mayor's Ball</b>	<b>13,650.00</b>
	<b>Other Programs</b>	
5310	Exhibition Expenses	9,000.00
5320	Advertising	6,000.00
5330	Artist Fees	72,000.00
5384	Production	0.00
5400	Conferences/Meetings	1,500.00
5441	Permit Fees/Fingerprinting	1,000.00
5521	Award Expenses	500.00
5528	Program Supplies Expense	3,100.00
5550	Printing/Photography	300.00
	<b>Subtotal Other Programs</b>	<b>93,400.00</b>
5600	<b>Grants Distributed</b>	
5602	City Arts and Culture Grant	280,000.00
5604	CAP	25,000.00
	<b>Total Grants Distributed</b>	<b>315,000.00</b>
5620	<b>Fiscal Receiver Expenses</b>	<b>100,000.00</b>
5700	<b>Licensing Fee</b>	<b>1,200.00</b>
6000	<b>General and Administrative</b>	
6130	Bank Charges	450.00
6210	Board Meetings	850.00
6310	Credit Card Fees	3,000.00
6320	Computer Expenses	1,000.00
6380	Contracted Services	1,000.00
6382	Computer Services	4,200.00
6385	Accounting/Auditing	8,000.00
6410	Dues/Subscriptions	500.00
6450	Depreciation	2,000.00
6510	Miscellaneous	100.00
6530	Office Equipment Rentals	4,500.00
6540	Office Supplies	1,800.00
6560	Postage/Bulk Mail	1,000.00
6650	Telephone	3,200.00
6660	Travel and Meals	0.00
5662	Meals	175.00
5666	Travel	75.00
6800	Taxes	85.00
7100	Office Rent	10,984.80
7300	Insurance	2,750.00
	<b>Subtotal General and Admin</b>	<b>45,794.80</b>
	<b>Total Expense</b>	<b>741,044.43</b>
	<b>Total Income</b>	<b>756,160.00</b>
	<b>Net Income</b>	<b>15,115.57</b>

**S.L. Gimbel Foundation Fund**  
**Grant Evaluation Form**  
**The Community Foundation Serving Riverside and San Bernardino Counties**

**Organization:** Riverside Arts Council

**Contact Name:** Patrick Brien      **Title:** Executive Director

**Phone Number:** (951) 680-1345      **Grant Period:** January 1, 2012 – December 31, 2012

**Award Amount:** \$25,000      **Grant Number:**

**Describe the project's key outcomes and results based on your goals and objectives. Provide the number of clients served and other relevant statistics.**

The project's goal was to use the arts as an empowerment and skill-building tool in helping at-risk youth to continue their education, become involved in the community, gain respect for others and themselves and see a project through to completion while inspiring family involvement. The collaborative and communicative elements built into the specific disciplines selected for each unit offered the opportunity to teach workplace skills such as communication, collaboration and critical thinking. The idea was that the resulting sense of self-esteem would reduce the need to find a sense of belonging through gang activity.

The project's objectives were to: (1) Offer twenty residencies at Nicolet Middle School in Banning, Monte Vista Middle School in San Jacinto, Vista Verde Middle School in Moreno Valley, Mead Valley Elementary in Perris and Terra Cotta Middle School in Lake Elsinore. The programs were centered on Mixed Media Visual Art, Creative Writing, Ceramics and Theatre, with each workshop taking place over a 10-week period and each session lasting two hours. (2) Present twenty culminating activities. (3) Impact the majority of each school's student body through culminating activities.

By the end of the project, we had hoped to accomplish the following: (1) Participants would demonstrate a 25% increase in school attendance and (2) a 25% decrease in police contact, compared to the six-month period prior to program enrollment. (3) 100% of the participants finish each session.

Of the 383 total participants, 372 completed the programs for a 97% completion rate. While this figure fell short of our objective, 345 of those students achieved a 25% increase in school attendance. That is 92.74%. There was no police contact for any of the participants. The culminating activities for all 20 programs attracted 2,947 attendees. 100% of the participants had at least one parent (or guardian) in attendance.

One significant change to our original plans was that we did not partner with the Riverside County District Attorney's Office. Our efforts to reach out to them went unanswered, so rather than wait and jeopardize the program's timeline, we moved ahead on our own. We did not have the ability to access any prior police records for students, so we cannot compare the fact that there was no contact with the previous six months as originally intended. But other than that, we do not believe there was any detriment to not partnering with the District Attorney.

**What were the challenges and obstacles you encountered (if any) in attaining your goals & objectives? How did you overcome and/or address the challenges and obstacles? What were the lessons learned?**

The most significant challenge that we faced was in scheduling culminating activities. This took more programmatic time than we had planned. In some cases there were also additional costs incurred for janitorial services. In some cases the schools are less willing to take the time and expend the effort to promote culminating activities. This requires more of a strategic approach with administration. Some may see such an exhibit or a production as an inconsequential byproduct of an activity, rather than an opportunity to build school and community pride. It is the same as making a case for the economic impact of the arts versus strictly seeing them as public value. For many there has to be a deeper reason to justify the additional resources needed to host something beyond the sessions.

**Describe any unintended positive outcomes as a result of the efforts supported by this grant.**

One of the true surprises that has come from this project has been the emergence of Sydney Atherton, one of the instructors. She had previously been one of our teaching artists as well as a volunteer with the Riverside Arts Council, but this effort has served to deepen her involvement. Her work with the Mayor's Ball, our largest annual fundraiser, was indicative of someone who has embraced the overall spirit of the organization. The additional hours that she devoted, as well as her own art that was contributed to the silent auction, were very helpful in the event's success. Beyond this, she insists that her work in the program has helped her to refocus on her own work as an artist. She spent a great deal of time talking to students about forming positive habits in their work. "I can't expect them to do something that I'm not doing, myself," she says. Sydney has gone from rarely submitting her work for exhibits to being in shows all over the Inland region. "I'm making the time to produce the work," she explains. "And I've talked myself into having more confidence to get it out there."

**Describe the overall effect this grant has had on your organization.**

There is a certain cache that comes with this grant. It has had a profound impact on our ability to deliver on our mission to impact underserved communities. It has also had an impact upon the way in which we are perceived. We were able to use our S.L. Gimbel Foundation Fund award as leverage in our application to the National Endowment for the Arts, who awarded us a \$10,000 grant to provide arts education in the City of Riverside. This is an expanded program of what we did with these funds.

The opportunity to do a program such as this allows for a very focused look at our community. This is something that is particularly important with the shifting population. The broad diversity of this region can be felt in the demographic statistics: 46.1% Hispanic, 39.1% White, Non-Hispanic, 7.0% Black, 6.5% Asian, and 1.9% Native American. The true cultural characteristics of Riverside County go beyond numbers, however. There are rich cultural resources within each demographic area, many of which go unnoticed and untapped. These funds put the Riverside Arts Council in a place to be in the schools where we could truly feel the pulse of the

community. It's hard to not notice people when you're in the same room as them. It's hard to not get a sense of their needs when the people that you're with are children. They make their needs known to anyone sensitive enough to listen. The S.L. Gimbel Foundation has helped the Riverside Arts Council to better understand the community that it serves.

**Tell us a few success stories that made an impact on your organization and/or community as a result of this grant.**

Gabriella came into the Theatre program (the name of the school is intentionally being left out to protect the student's privacy) with a recent history of poor academic performance and uncooperative behavior. Teachers described her as being a good student and engaging with both her classmates and the faculty until recently. She was reluctant to participate at first, but she gradually moved toward a greater sense of openness. Through improvisation, Gabriella expressed a great deal of anger, often when not appropriate for the scenes. It was clear that there was a process that she was undergoing. RAC's Executive Director, who has an extensive background with dramatherapy, began attending the sessions and working with the students specifically to see if he could help the process. Through role reversal exercises, Gabriella revealed that her mother had been arrested and she was now living with her grandparents, as her father had never been part of her upbringing. Gabriella began to embrace other forms of emotional expression besides anger in her work. There was a deep level of honesty in her approach to theatre, and she displayed signs of possessing a real gift. Her teachers reported improvements in both her demeanor and her work. Gabriella went on to participate in the remaining programs at that school, and her efforts in the other disciplines were just as positive as they had been in Theatre. Both grandparents were in attendance at every culminating activity. By the last program, her mother was there, too.

**Provide a financial report on the use of your grant funds (expenditures).**

<b>Category</b>	<b>Amount</b>
Teaching Artists	\$18,000
Supplies	\$4,000
Program Manager	\$10,000
School Facilities	\$1,500
RAC Staff	\$5,018
RAC Administration	\$500
School Staff (in-kind)	<u>\$14,000</u>
<b>Total</b>	<b>\$53,018</b>

Internal Revenue Service

Department of the Treasury

P. O. Box 2508  
Cincinnati, OH 45201

Date: February 21, 2001

Person to Contact:

Miss Hensley 31-03886

Customer Service Specialist

Toll Free Telephone Number:

8:00 a.m. to 9:30 p.m. EST

877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

95-3265946

Riverside Arts Council  
3900 Main Street  
Riverside, CA 92522-0001

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in August 1978 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.



Riverside Arts Council  
95-3265946

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

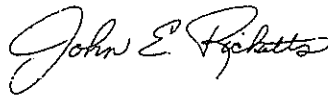
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services



The  
Community  
Foundation

Serving the Counties of Riverside and San Bernardino

*S. L. Gimbel Foundation Fund*

BOARD OF DIRECTORS

June 12, 2014

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*Immediate Past Board Chair*

Dr. Jonathan Lorenzo Yorba  
President and CEO

Mr. Patrick Brien  
Executive Director  
Riverside Arts Council  
PO Box 1662  
Riverside, CA 92502

*PATRICK*  
Dear Mr. Brien:

Congratulations! A grant has been approved for **Riverside Arts Council** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is July 1, 2014 to June 30, 2015**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

*Arts and Minds: Gang Prevention through Arts Education: Provide at-risk youth with standards-based arts education as a gang prevention tool.*

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due on July 15, 2015** and a copy will be available online at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net) under Grants/Forms.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at [ccudiamat@thecommunityfoundation.net](mailto:ccudiamat@thecommunityfoundation.net).

Sincerely,

Celia Cudiamat  
Executive Vice President

Riverside Arts Council

20140339

GIMB2



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

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**2014 S.L. Gimbel Foundation Fund**

**Grant Agreement**

**Organization:** Riverside Arts Council

**Grant Amount:** \$ 25,000 **Grant Number:** 20140339

**Grant Period:** July 1, 2014 through June 30, 2015 (Final report due by July 15, 2015)

**Purpose:** Arts and Minds: Gang Prevention through Arts Education: Provide at-risk youth with standards-based arts education as a gang prevention tool.

**1. Use of Grant Funds**

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

**2. Payment of Grant Funds**

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

**3. Certification and Maintenance of Exempt Organization Status**

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

**4. Final Report and Records**

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

**5. Grantee's Financial Responsibilities**

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

**6. Publicity**

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

**7. Indemnification**

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

**8. Termination**

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

**9. Limitation of Support**

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

\*\*\*\*\*

I have read and agree to the terms and conditions of the Grant Agreement.


  
\_\_\_\_\_  
Signature

6/12/14  
\_\_\_\_\_  
Date

Patrick Brien  
\_\_\_\_\_  
Printed Name

EXECUTIVE DIRECTOR  
\_\_\_\_\_  
Title

Organization: 294 Riverside Arts Council  
Grant Number: 20140339

  
6/25/14



Serving the Counties of Riverside and San Bernardino

*S. L. Gimbel Foundation Fund*

**BOARD OF DIRECTORS**

James Cuevas June 27, 2014  
*Chair of the Board*

Philip Savage IV Mr. Patrick Brien  
*Vice Chair of the Board* Executive Director  
Riverside Arts Council  
Pat Spafford, CPA PO Box 1662  
*Chief Financial Officer* Riverside, CA 92502

Sean Varner  
*Secretary of the Board*

Glenda Bayless

Sergio Bohon The Community Foundation is pleased to enclose a grant check for \$25,000 from the S.  
Rabbi Hillel Cohn L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the  
Andrea Dutton grant check, you are agreeing to the conditions stated under the *Terms of Grant* which  
Robert Fey you have signed and returned. The completed Grant Evaluation form is due by July 15,  
Paul Granillo 2015 and will be available online on The Community Foundations website under  
Stanley Grube Grants/Forms. Please note that any grant variances or extensions must be requested in  
writing and in advance. Any remaining grant funds must be returned to The Community  
Foundation at the end of the grant period.

Kirk Harns We greatly appreciate any help you can give us in publicizing the grant. Please use the  
Dr. Albert Karnig following credit in any grant announcements or materials funded by the grant: "The  
D. Matthew Pim (name of project/program) is supported by a grant from The S. L. Gimbel  
Patrick O'Reilly Foundation." You may send copies of articles printed in local papers, stories in your  
agency newsletter, annual report, press releases, and other publications for our files.

Rose Salgado

Beverly Stephenson

Grover Trask  
*Immediate Past Board Chair*

Dr. Jonathan Lorenzo Yorba  
President and CEO

Dear Mr. Brien: *PATRICK*

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat  
Executive Vice President

20140339

37537

GIMB2



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

VOID TO CONFIRM VIEW WATERMARK IN PAPER. HEAT SENSITIVE RED INK. HEAT DETECTION CIRCLE REVEALS A CLOCK WHEN TESTED.

37537

**The Community Foundation**  
Serving the Counties of Riverside and San Bernardino

3700 SIXTH STREET, SUITE 200  
RIVERSIDE, CA 92501  
951-241-7777 / FAX 951-684-1911

**CITIZENS BUSINESS BANK**  
A Financial Services Company  
3695 Main Street, Riverside, CA 92501  
90-3414-1222

Check Fraud Protection for Business

PAY \* Twenty-Five Thousand and no/100 \*

TO THE ORDER OF

Riverside Arts Council  
PO Box 1662  
Riverside, CA 92502

DATE 06/19/2014 AMOUNT \$\*\*\*\*25,000.00



*Calia Andriamat*  
*Jonathan Loango Yorba*  
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈037537⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation		37537	
294	Riverside Arts Council	06/19/2014	037537
20140339	06/12/2014 Arts and Minds: Gang Prevention through Arts		25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00	

CHECK TOTAL: \$\*\*\*\*25,000.00

The Community Foundation		37537	
294	Riverside Arts Council	06/19/2014	037537
20140339	06/12/2014 Arts and Minds: Gang Prevention through Arts		25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	25,000.00	

CHECK TOTAL: \$\*\*\*\*25,000.00